

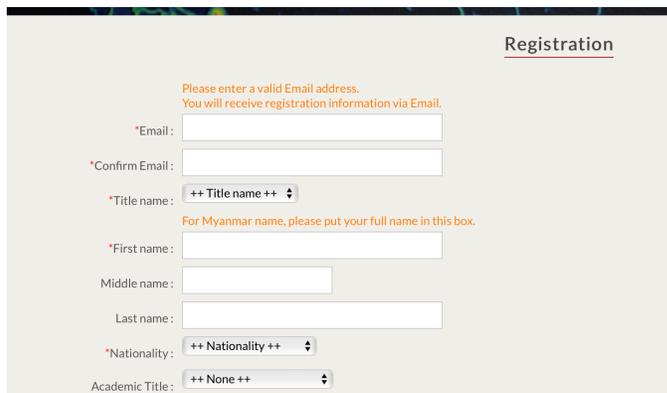
## REGISTRATION

**Step 1:** Enter the conference website at: <https://www.burmaconference.com>

**Step 2:** Click “Register” for your profile registration.



**Step 3:** Fill in the necessary information. *[Note: Please be aware that you can express your interest in participating in the Pre-Conference Workshop at the end of the form. If you do not need pre-conference mentorship, please disregard it.]*

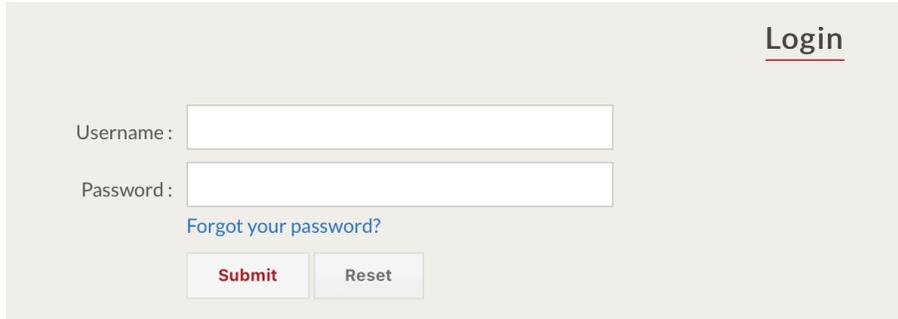
The image shows a registration form titled 'Registration'. It contains several input fields and dropdown menus. The fields are: \*Email (with a note: 'Please enter a valid Email address. You will receive registration information via Email.'), \*Confirm Email, \*Title name (with a dropdown menu), \*First name, Middle name, Last name, \*Nationality (with a dropdown menu), and Academic Title (with a dropdown menu). A note for Myanmar users says: 'For Myanmar name, please put your full name in this box.'

**Step 4:** Successful Registration. After your submission, a message will appear to inform you of your successful registration. **A registration email will be delivered to your email within a few seconds. If you cannot find the email in your inbox, please find it in the Spam/Junk folder. If the email is in your spam/junk folder, please click “trusted send/ report not spam” to receive future emails from us.**



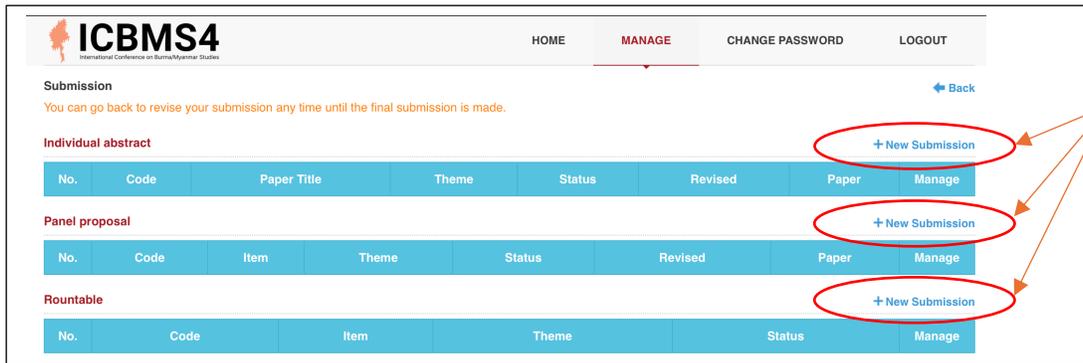
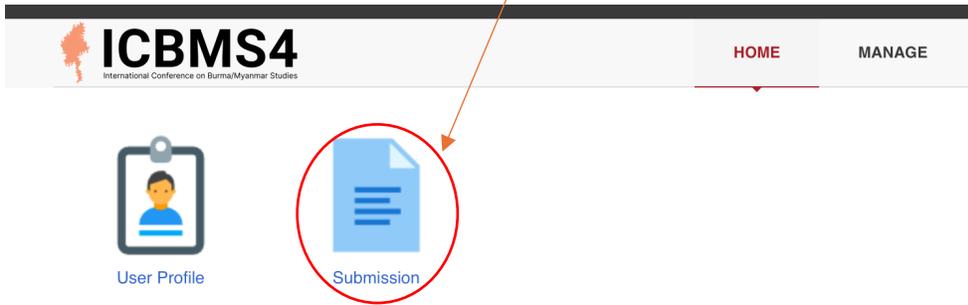
## ABSTRACT/PROPOSAL SUBMISSION

**STEP 1:** Log in with the “username and password” given to you in the registration email.



The login form is titled "Login" and is located in the top right corner of the page. It contains two input fields: "Username:" and "Password:". Below the password field is a link that says "Forgot your password?". At the bottom of the form are two buttons: "Submit" and "Reset".

**STEP 2:** After “Login”, click the “Submission”.



The submission management page is titled "Submission" and is located under the "MANAGE" tab. It contains a message: "You can go back to revise your submission any time until the final submission is made." Below this message are three tables, each with a "+ New Submission" button circled in red. The tables are:

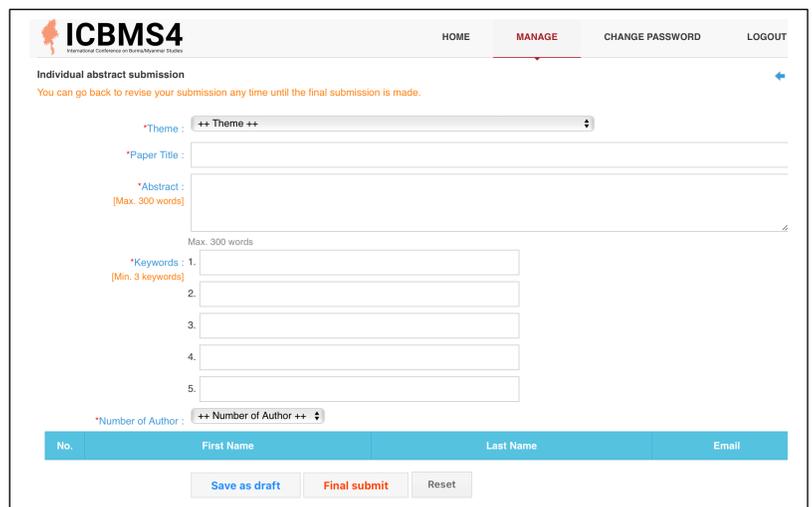
Individual abstract							
No.	Code	Paper Title	Theme	Status	Revised	Paper	Manage
+ New Submission							

Panel proposal							
No.	Code	Item	Theme	Status	Revised	Paper	Manage
+ New Submission							

Roundtable							
No.	Code	Item	Theme	Status	Revised	Paper	Manage
+ New Submission							

**STEP 3:** Click “New Submission” under the categories that you want to submit.

**STEP 4:** Please fill in the necessary information. Click “save as draft” if you would like to revise the information later. (OR) Click “final submit” to submit your abstract. After “final submit”, you will not be able to make changes to your abstract. Please do not forget to “final submit” before **30 April 2024**.



The individual abstract submission form is titled "Individual abstract submission" and is located under the "MANAGE" tab. It contains a message: "You can go back to revise your submission any time until the final submission is made." Below this message are several input fields:

- \*Theme: ++ Theme ++
- \*Paper Title:
- \*Abstract: [Max. 300 words]
- Max. 300 words
- \*Keywords: 1. [Min. 3 keywords], 2., 3., 4., 5.
- \*Number of Author: ++ Number of Author ++

At the bottom of the form are three buttons: "Save as draft", "Final submit", and "Reset".